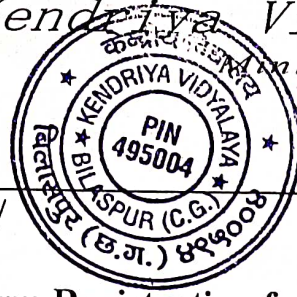




केन्द्रीय विद्यालय बिलासपुर (छग)

शिक्षा मंत्रालय : भारत सरकार

Kendriya Vidyalaya Bilaspur (CG)



Ministry of Education : Govt. of India

गुरु नानक चौक के पास बिलासपुर.495004

Near Guru Nanak Chauk, Bilaspur-495004

Email- bilaspurkv@gmail.com

Ref. No. 455/KVB/2023-24/

Date -27/04/2023

Firm Registration for session 2023-24

Application are invited from prospective suppliers/ distributors/ services providers/ firms/ dealers etc. to supply various items i.e (Stationary items/ lab equipment's/ Printing services/games & sports material/ civil petty construction & maintenances/Catering & canteen services/ Tent services/ AMC for computer & CCTV xerox Machine/ Water filter- cooler/ Ac etc./Electrical items/ Dress & Costumes/ Sanitary Material/ Musical Instruments/ Furniture Repair/ Plumbing item/ Transport services) in different heads/area for the Vidyalaya for the session 2023-24 should reach the office latest up to 11/05/2023 up to 2.00 PM., For details of registration process and format may visit <http://bilaspur.kvs.ac.in>

List of services for registration for the session 2023-24 at KV BILASPUR

S.No.	Name of Service/Category	Brief Description	Remarks
01	Lab Equipment	Supply of materials and services for physics, Chemistry, Biology, Mathematics, Jr. Science lab etc.	
02	Stationary items	Copy, Printing paper, pen, pencil, cardboard.	
03	Games & Sports	Supply of materials and services for Games and Sports.	
04	Printing Services	Answer sheet, Question paper, School Magazine, Diary, FLEX, BANNER, Screen Printing etc.	
05	Civil Petty Construction	Supply of materials and services for petty construction/ repairing works including hardware store materials.	
06	Catering and Canteen Services	Supply of catering items and running canteen etc. in various occasions.	
07	Tent Services	Supply of materials and services for tent decoration of mandap/ pandal, stage decoration, light & sound/ bedding/cot. Etc.	
08	AMC for Computer/ CCTV/ Xerox Machine/ Gen set/ Water filter-cooler/ AC etc.	Supply of material and services for different machineries.	
09	Electrical items	Supply of electrical materials for Vidyalaya use.	
10	Dress & Costumer	Supply of materials and services on purchase or on rent for various program.	
11	Sanitary Materials	Supply of various sanitary materials for toilets/washrooms/ brooms, jharu/ phenyl, odonil.etc.	
12	Musical Instrument	Supply of musical instrumental materials on rent or on purchase.	
13	Furniture Repair	Repairing of various furniture.	
14	Plumber item	Supply of Plumbing materials for Vidyalaya.	
15	Transport services	Supply of various types of vehicles on rent basis	

नोट : आवेदन पत्र के साथ निम्न दस्तावेजों का संलग्न किया जाना अनिवार्य होगा अन्यथा पंजीकरण आवेदन निरस्त कर दिया जाएगा ।

- 1- फार्म के लेटर हेड पर आवेदन, फर्म की सील सहित एवं लिफाफे के ऊपर जिस कार्य के लिए पंजीकरण कराना हो उस सेवा का नाम अवश्य अंकित करें ।
- 2- जी.एस.टी. में पंजीकरण की फोटोकॉपी ।
- 3- Trade Licence
- 4- कैटरिंग व्यवस्था के लिए FSSAI पंजीकरण की फोटोकॉपी
- 5- वर्ष 2020-21, 2021-22 एवं 2022-23 का दाखिल किया गया आयकर विवरण की फोटो प्रति ।
- 6- आवेदन केवल पंजीकृत डाक/कुरियर द्वारा ही स्वीकार किये जायेंगे ।



प्राचार्य



केन्द्रीय विद्यालय बिलासपुर (छग)

शिक्षा मंत्रालय : भारत सरकार

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गुरु नानक चौक के पास बिलासपुर-495004

Near Guru Nanak Chauk, Bilaspur-495004

Email- bilaspurkv@gmail.com

Form for Firm Registration

सेवा का प्रकार

(Type of Service)

(Separate Form is to be filled-up for each category from the enclosed list)

सेवा प्रदान करने हेतु शर्तें : Condition for Supplying Services:

1. Application submitted by the firm(s) in the prescribed "Application Form, for each group only will be accepted.
2. All pages of "Application Form" shall be signed by the authorized representative of the Firm.
3. Preference will be given to those firms who are on the approved list of Govt. Dept. And public sector Undertakings or ISO certificate holders or dealers authorized by manufacturers.
4. The registration as "Approved supplier" will be kept valid for a period of 01 year. However, it will be reviewed, once in a year, eliminating firms which may have gone out of business or whose performance has been found to be unsatisfactory.
5. Prescribed "Application Form" may be obtained from www.kvbilaspur.com or from Vidyalaya office as well.
6. In case of Accredited Agents and Authorized Dealers/stockiest, satisfactory evidence from their Manufacturers shall be submitted along with the completed application form.
7. If KV Bilaspur registers any Firm as approved Supplier he has to supply the material at KV Bilaspur stores and he have to accept the KV Bilaspur payment terms i.e. payment shall be made by Digital Transactions or A/c Payee cheque once the materials are supplied in good condition.
8. Firms/Manufacturers/Authorized dealers are requested to submit their Bank account detail, IFSC code etc.- and e-mail address, in order to start e-procurement.
9. Any change in address, phone number, Fax no. shall be informed to KV Bilaspur immediately, so as to have proper communication with these Firms/Manufacturers.
10. K.V. Bilaspur reserves the right to reject any application.
11. Last date of Registration (sealed packed with hard copy including all relevant documents) is 11/05/2023. Up to 2.00 PM.

PRINCIPAL



के. वी. बिलासपुर में 2023-24 सत्र के लिए फॉर्म पंजियाकरण हे तू आवदेन पपत्र

Application Form for Firm Registration at KV Bilaspur for 2023-24

Last Date of Registration- 11/05/2023 up to 2.00 PM

सेवा का प्रकार
(Type of Service)

(Separate Form is to be filled-up for each category from the enclosed list)

TO BE FILLED BY AUTHORIZED PERSON/ OWNER OF ORGANIZATION

1.	NAME OF THE/ VENDOR ORGANIZATION/ COMPANY/ SUPPLIER/ FIRM											
2.	ADDRESS IN DETAIL	Office Address										
		Communication Address-										
3	TELEPHONE NUMBERS	Landline (O)										
		Mobile										
		Mobile										
		Email										
4	Registration Related Number	GST Number										
		FSSAI (If applicable)										
		PAN Number										
		Bank Details for Payment	A/c No.- Bank Name:- Branch- IFSC Code :-									
5	I DECLARE THAT, THE FOLLOWING DOCUMENTS ARE ENCLOSED WITH THE HARD COPY OF THIS APPLICATION THAT IS MEANT FOR REGISTRATION OF FIRM FOR 2023-24. (Tick applicable)											



	Copy of firm registration/ License etc.	
	Copy of GST	
	Copy of PAN CARD	
	Copy of TIN(VAT) number	
	Proof of similar experience of the firm	
	IT return file details	
	EPF Registration No. detail (if any)	
	FSSAI (If applicable)	
	Any Other	



DECLARATION

I/ we ~~certify~~ that the information furnished above is true to the best of my/our knowledge. I/ we Undertake to inform KV Bilaspur at the earliest in any change of the details mentioned above.

I / we hereby agree to abide by the terms & conditions prescribed in the enclosed statement.

Thanking you

Date-.....

(Authorized Representative)

Signature with Seal

Name: _____

Designation: _____

Contact No.: _____

(Office Seal)