



Phone: 07752-249160 (O) 249161 (R)

केन्द्रीय विद्यालय बिलासपुर (छग)

शिक्षा मंत्रालय : भारत सरकार

Kendriya Vidyalaya Bilaspur (CG)

Ministry of Education : Govt. of India

गुरु नानक चौक के पास बिलासपुर-495004

Near Guru Nanak Chauk, Bilaspur-495004

Email- bilaspurkv@gmail.com

Ref. No. F. 15/KV/BSP/2024-25/375-377

Dated: 12.06.2024

To

1. M/s Kashmir Tent & cloth Decorators, Near Carrier Point Dayalband, Bilaspur-495001
2. M/s Shubh Kiraya Bhandar and Catters, Main Road Dayalband, Bilaspur Chhattishgarh 495001
3. M/s Sanjha Chulha, Maharana Pratap Square Bilaspur Belha Bilaspur Chhattisgarh -495001
4. OPEN TO ALL FIRM
LIMITED CUM OPEN TENDER/QUOTATION

Sub:- Invitation for Quotations for Supplying Service of catering as and when required manner -reg.

Sir/Madam,

01. The Kendriya Vidyalaya Sangathan a centrally Autonomous Body, is a Society registered under Societies Registration Act 1860. The Sangathan administers the Scheme of Kendriya Vidyalaya set up the imparting education to the children of transferable Central Govt. Employees.

02. Sealed competitive quotations from the Registered Firm are invited by the undersigned on behalf of the Kendriya Vidyalaya Bilaspur for supplying Service of Catering as and when required manner .

03. Tender Term & Condition & Price Bid Proforma enclosed.

04. Last date for submission on 26/06/2024 up to 2:00 PM

05. For details visit <https://bilaspur.kvs.ac.in>

Yours faithfully,

(Dhirendra Kumar Jha)

प्रधान/PRINCIPAL
केन्द्रीय विद्यालय / Kendriya Vidyalaya
द.प.म. रेलवे कॉलोनी / SEC RD. Colony
बिलासपुर (छ.ग.) / Bilaspur (C.G.)
PIN - 495004



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खानपान सेवाओं की आवश्यकतानुसार आपूर्ति हेतु कोटेशन सूचना

सत्र 2024-25 के लिए **खानपान सेवाओं** की आवश्यकतानुसार आपूर्ति के क्षेत्र में अनुभव रखने वाली प्रतिष्ठित एजेंसियों / ठेकेदारों / फर्मों से निर्धारित प्रारूप में **मुहरबंद कोटेशन** आमंत्रित किए गए हैं। EMD की राशि रु 5,000/- यूबीआई व्यापार विहार ब्रांच, बिलासपुर में देय, प्राचार्य केन्द्रीय विद्यालय बिलासपुर के पक्ष में डीडी के माध्यम से भुगतान किया जाना चाहिए। EMD की राशि रु 5,000/-। आवश्यक दस्तावेजों को फर्म के विवरण के साथ संलग्न किया जाना चाहिए। लिफाफा (1) में फर्म का विवरण और आवश्यक दस्तावेज सील होगा और लिफाफे के ऊपर (Technical Bid) लिखा होना चाहिए। लिफाफा 2 में मूल्य-बोली का विवरण सील होगा और लिफाफे के ऊपर (Price Bid) लिखा होना चाहिए। लिफाफा 3 में लिफाफा 1 & 2 को डालकर सील किया जाना चाहिए, जो "केन्द्रीय विद्यालय बिलासपुर में खानपान सेवा के लिए कोटेशन" के रूप में हो। निविदा दस्तावेज विद्यालय की वेबसाइट: <https://bilaspur.kvs.ac.in> से डाउनलोड किए जा सकते हैं। सभी प्रकार से पूर्ण किए गए निविदा को 26/06/2024 के अपराह्न 2.00 बजे तक जमा किया जाना चाहिए। निविदा 27/06/2024 को अपराह्न 2:00 बजे खोली जाएगी।

प्राचार्य
केन्द्रीय विद्यालय बिलासपुर

Notice for supplying services of catering as and when required manner

Sealed quotations are invited in the prescribed formats from reputed agencies/ contractors/ firms having experience in the field of supplying services of catering as and when required manner, for the session 2024-25. **EMD amounting Rs. 5,000/-** to be paid through DD in favour of Principal Kendriya Vidyalaya Bilaspur payable at UBI, Vyapar Vihar Branch, Bilaspur. Envelop 1 Necessary documents must be annexed along with Details of Firm superscripting on envelop "Technical Bid". Envelop 2 **Price-bid** must be sealed and superscripting "Price Bid" and envelop 1 & 2 must be put inside envelop 3 must be sealed and superscripting as "Quotation for Catering Service in Kendriya Vidyalaya Bilaspur." Tender documents may be downloaded from Vidyalaya Website: <https://bilaspur.kvs.ac.in> Tender completed in all respect must be submitted latest by 26/06/2024 upto 2.00 p.m. Tender shall be opened on 27/06/2024 at 2:00 PM.





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Ref. F. 15/ KV/BSP/2024-25/

Date: 12.06.2024

खानपान सेवाओं की आवश्यकतानुसार आपूर्ति हेतु अनुबंध सूचना
(सीमित व खुली निविदा केन्द्रीय विद्यालय बिलासपुर में खानपान सेवा की आवश्यकतानुसार आपूर्ति के लिए।)
(Limited cum Open tender For Catering Service in Kendriya Vidyalaya Bilaspur.)

Name of Work: Catering Service in Kendriya Vidyalaya Bilaspur.

Address :Kendriya Vidyalaya Bilaspur,Near Guru Nanak Chowk,Bilaspur-495004
Cost of Tender Form : NIL
EMD : Rs. 5,000/- (will be refunded to unsuccessful bidders)
Security Deposit : As per GFR-2017
Demand Draft to be presented : *in favour of* Principal Kendriya Vidyalaya Bilaspur *payable*
at UBI, Vyapar Vihar Branch, Bilaspur
Last date for submission : 26/06/2024 upto 2.00 P.M.
Opening of Technical and price Bid : 27/06/2024 at 2:00 PM

Note: The tender documents can be downloaded from vidyalaya website: <https://bilaspur.kvs.ac.in>

Principal
Kendriya Vidyalaya Bilaspur





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Annexure-1

A. Instructions to the Tenderers

- Tender/ bid should be submitted in sealed envelopes super scribing Quotation for Catering Service in Kendriya Vidyalaya Bilaspur as per the procedure mentioned in Annexure- 2.
- Incomplete and conditional tenders shall be summarily rejected.
- Rates are to be quoted in words and figures without any cutting/overwriting. Analysis of rates must be attached with the tender.
- Any additional information required by Vidyalaya in respect of the work experience shall be submitted by the tenderers within three days, failing which the offer shall not be entertained.
- Bid received for the Catering services, without EMD of Rs. 5,000/- in the form of a Demand draft shall be summarily rejected.
- L1 will be decided based on the Grand total (per person per day) of the Price Bid quoted. Selected Firm has to deposit Security Deposit as per GFR-2017 on every occasion.

B. Terms and Conditions

- Computerized Bill should be submitted by the Contractor for process of payment.
- Potable water shall only be used at site / work and arranged own self by the contractor. Nothing extra shall be paid on this account.
- Agreement, if any, shall be executed by the agency at its own cost.
- In case of any dispute, the Arbitrator, who is the Chairman of Vidyalaya management committee, Kendriya Vidyalaya Bilaspur, shall be binding as per Arbitration and Conciliation Act.
- No escalation in rates would be given.
- GST is exempted in this regard under rule 66/ heading 9992 of GST Notification No- 12/2017 Central Tax (Rate). The bill must have GST number printed on it.**
- The Contractor shall comply with all the provisions of the Minimum Wages Act – 1948 and other labour laws that may be in force.
- The Contractor shall be responsible for the Safety of workmen and their Gate Pass.
- The contractor shall ensure the hygiene of the food court and the food serving area where the food is served. The workers should be in proper uniform and should possess Identity Card. Medical certificate and police verification of the workers deployed for work should be submitted in the vidyalaya.
- The contractor will be held responsible for the quality of the food.
- The food should be fresh and free from any sort of contamination.
- The contractor will supply the fresh drinking water in the serving area at his own cost.
- The Vidyalaya will appoint the monitoring committee to ensure the proper functioning of the preparation and distribution of the food.
- Keeping in mind the food safety and standard act 2006, the contractors should possess a valid license/ certificate from Food Safety and Standard Authority of India (FSSAI).
- L1 will be decided based on the Grand total (per person per day) of the Price Bid quoted. **Price quoted less than Rs. 350/- and more than Rs. 400/- in Grand total (per person per day) will not be accepted.**
- The rate quoted will be valid for 12 months from the date of approval of competent authority.**
- Principal, Kendriya Vidyalaya Bilaspur reserves all right to reject, accept the bid or cancel the tender process.
- Quotation valid for one year and services as an when required manner.**

Declaration:

I have read and understood the instructions and terms and conditions mentioned above for the work and are acceptable to me/ us and I am/we are willing to undertake the work if assigned.

(Signature of the Agency)

With complete address and seal

Add. _____

Mobile No.: _____

Annexure- 2



A. Process of Submitting Tender/ Quotation -

The tender/Quotation should be submitted in One Sealed Packets inside which two sealed envelopes should be there as indicated below:

- (A) The first sealed envelope should be superscribed "Technical Bid" and should contain-
- The Performa of Technical Bid at Annexure-3 duly filled in and attaching all related documents mentioned in the Technical Bid.
 - Acceptance of terms and conditions there under.
 - Demand Draft of Rs. 5,000/- for Earnest Money Deposit, in favour of Principal Kendriya Vidyalaya Bilaspur payable at UBI, Vyapar Vihar Branch, Bilaspur
 - Any other required relevant documents as per Annexure 2 and 3.

(B) The second sealed envelope superscribed "Financial Bid" should contain only PRICE BID (Annexure- 4).

(C) Both the sealed covers should be placed in the main sealed envelope superscribed "Tender/ Quotation for Catering Service in Kendriya Vidyalaya Bilaspur" and sent by post or courier or by hand which is to be delivered latest by 2.00 P.M of 26/06/2024 in the office of The Principal, Kendriya Vidyalaya Bilaspur.

(D) The Technical Bids shall be opened on 27.06.2024 at 2.00 PM. Financial Bids of those bidders who qualify the Technical Bids shall be opened on same day. In the event of office being closed on the last date of receipt or opening of bid as specified, the bid will be received/opened on the next working day at the same time and venue.

B. Evaluation of technical bids-

The Technical Bids will be evaluated based on the following heads. The weightage for the technical evaluation shall be assigned as under:

Sl.No.	Details	Maximum Marks
01.	Previous five year experience in providing similar services to any KVs / Government / semi Government Agencies (1 marks to be assigned per year of previous experience). Work order/ certificate needs to be attached as Proof.	5 marks
02.	ISO 22000/ ISO certificate for food safety management/ ISO related to food industry	10 marks
03.	Clean track record of the Firm during the last 5 years (2 marks per year if no show-cause notice/debarment notice received (the firm has to submit an undertaking for the purpose, otherwise needs to be mention about all the notices). No marks will be awarded for the year notice received.	10 marks
04.	Latest periodic Inspection Report of FSSAI/ Food department (for clean & positive report 5 marks will be awarded, the report should not be older than 2 years of the date of issue this tender.	5 marks
05.	Financial status (Profit or loss of the firm during the previous two financial years) (10 marks for each year if there was profit as per the audited accounts. Profit of loss should clearly be written by Auditor)	20 marks.

Note- The financial bids will be opened only of those bidders whose technical bids would be complete in all respects as per tender document and such bidders score a minimum of 25 marks in the technical evaluation. Further, in case the lowest rate is quoted by more than one eligible firm, the selection will be based on the marks obtained by them at the time of Technical Bid analysis (the firm/agency secured higher marks will be placed order if more than one firm/agency quotes the lowest rate).

C. The Technical bid will be treated as non-responsive if following documents are not attached:-

- Attested copy of Valid Trade license obtained from concerned agencies, (to be produced in original whenever called for) .
- PAN No. GST No. and Current IT clearance certificate.
- Attested copy of Valid FSSAI Licence, (to be produced in original whenever called for)
- DD of Rs.5,000/- in favour, of Prncipal Kendriya Vidyalaya Bilaspur payable at UBI, Vyapar Vihar Branch, Bilaspur as earnest money along with the technical Bid.
- firm/Agency should have registered office in Bilaspur, Chhattisgarh.

ANNEXURE-3

PROFORMA FOR TECHNICAL BID

Name of Work: Open Tender for Catering Service in Kendriya Vidyalaya BILASPUR

Sl.No.	Particulars	To be filled by the tenderer
1	Name of the Agency	
2	Date of establishment of the agency	
3	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
4	Trade License Details (copy to be enclosed)	
5	PAN and GST Number (copy to be enclosed)	PAN- GST-
6	Labour License Number (copy to be enclosed)	
7	FSSAI Registration Number (copy to be enclosed)	
8	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to be attached in this regard)	
9	Length of experience in the field	
10	Experience in dealing with KVs/ Govt. Departments (indicate the names of the Departments and years of dealing with those Departments and attach copies of contract orders placed on the agency of last 4 years)	
11	Whether the undertaking regarding acceptance of the terms and conditions have been duly signed, in token of acceptance of the same, is attached.	
12	IT Return documents of last 2 years	
13	Whether any show cause notice was ever issued by the any Government Agency? If so, details thereof (please attach the copies of communications, if any).	
14	Last 2 years audited statement from Chartered Accountant (attach copy). Profit and loss should clearly be written.	
15	No.s of staff/supervisor registered with ESI/EPF-	
16	Details of DD of Rs. 5,000/- as EMD submitted	
	Bank details (With Documentary evidence, for payment of bills)-	Account Number..... Name of Bank Branch..... IFSC Code.....

I have read and understood the instructions and terms and conditions mentioned above for the work and are acceptable to me/ us and I am/we are willing to undertake the work if assigned.



(Signature of the Agency)
With complete address and seal
Add. _____

Mobile No.: _____

Annexure- 4
PRICE BID

Name of Work: Limited Cum Open Tender for Catering Service in Kendriya Vidyalaya Bilaspur

Sl No.	Items	Items/Materials & Quantity	Amount (Per day per person)
01	Break fast *	1. Milk – 200ML. & More	
		2. Bread with Butter & Jam	
		3. Idli –Bada with Sambhar & Chatni Or Aloo Paratha & Curd Or Puri & Sabji	
		4. 02 Bananas Or Apple – 01 Or Egg Boiled - 02 pcs OR Dry-fruits	
02	Lunch + Dinner *	1. Chapati (Tawa Roti)	
		2. Rice simple	
		3. Dal OR rajma / Chhole (Any one)	
		4. Mixed veg (Seasonal Veg)	
		5. Paneer (for vegetarian) Or Egg Curry/Fish / Chicken (Once in a day for non – vegetarian)	
		6. Salad & pickle	
		7. Papad (Branded)	
		8. Curd/ Rayta	
		9. Sweet dish/fruits custard/fruits (Any one)	
03	EVENING (SNACKS & JUICE)*	1. Juice – 100ml.	
		2. Snacks-sandwich/samosa/Aloo-Bonda – 02 or more	
04.	NIGHT (before sleep) *	Milk with flavor and sugar: 200ml minimum or more./ Ice Cream- 40-60 ml	
05.	* Includes pure / bottled drinking water		Nil

Grand Total (Per Person Per Day)=

(Total in Rupees-)

Note : firm has to quote rates in all four segment i.e. from sl.no. 1 to 4 and L1 will be decided based on the Grand total (per person per day) of the Price Bid quoted. Price quoted less than Rs. 350/- and more than Rs. 400 /- in Grand total (per person per day) will not be accepted.



(Signature of the Agency)
With complete address and seal
Address:.....
.....
Tel. No.:.....
Mobile No.:.....